

How to View Teaching Schedule

Step 1

Once you have log-in, you will be directed to your Dashboard.

You may view the **TEACHING SCHEDULE** under Announcement.

The screenshot shows the MANTISSA COLLEGE STUDENT PORTAL dashboard. At the top, there is a blue header with the college logo and 'STUDENT PORTAL' text. Below the header, there is a navigation bar with 'Sign Out' on the right. The main content area is divided into several sections: 'Dashboard', 'Alerts', 'Reminder', and 'Announcement'. The 'Alerts' section shows a message: 'You have outstanding balance of RM-7400'. The 'Reminder' section shows 'No Record Found'. The 'Announcement' section lists several posts, including 'Moderator's report for MK430_Advertising and Promotion [Jan-Feb 2017]', 'Moderator's report for MK440_Marketing Research [Jan-Feb 2017]', 'Notice to ALL students on re-sit exam and resubmission of assignment', 'Job Vacancies at Cerebos (M) Sdn Bhd', 'MPU Memo to BBA PGSM students (weekend)', and 'Tentative Schedule for DIBA and BBA Programmes (Weekdays)'. A black arrow points from the 'Announcement' section to the 'Tentative Schedule for DIBA and BBA Programmes (Weekdays)' entry. On the right side, there is a sidebar with a 'Home' button and a list of menu items: Document Checklist, Disciplinary Record, Account Status, Subject List, Attendance & Coursework Status, Exam Slip, and Exam Result. Below the sidebar, there are buttons for 'My Profile', 'Change Password', and 'Download File'.

Step 2

TEACHING SCHEDULE will be shown as posted by respective Programme Administrator.

This screenshot is identical to the one above, showing the MANTISSA COLLEGE STUDENT PORTAL dashboard. The only difference is in the 'Alerts' section, which now shows a message: 'You have outstanding balance of RM4500'. The rest of the dashboard, including the 'Announcement' section and the sidebar, remains the same.