

MANTISSA COLLEGE

Progressive • Motivated • Innovative

Co.Reg: 629638-V

MOE: DK143(V)

Diploma in Business Administration

MOHE: R/340/4/0346
(30/1/14 – 29/1/19)

MQA: A9523

Our Diploma in Business Administration prepares students for admission into the second year of business related degree programs at internationally recognised universities. This program has been structured and developed to ensure that it is of an acceptable international standard.

The curriculum has been designed to provide students with a solid background in accounting, finance, marketing, management and related business subjects. Besides from preparing students for entry into business degree programs, the Diploma in Business Administration adequately prepares students for a wide range of jobs.

Intakes	Entry Requirements	Duration
January, March & August	3 credits in SPM or any other equivalent qualifications	2 - 2.5 years

Course Structure

21 core Subjects (79 credits)

Introduction to Accounting (4)
 Computer Fundamental & Applications (4)
 Business Mathematics (4)
 Marketing (3)
 Management Practice (4)
 Organizational Behavior (4)
 Business Ethics (4)
 Managerial Accounting (4)
 College Writing Skills (3)
 Academic Writing & Research (3)
 Introduction to Statistics (4)
 Microeconomics (3)
 Finance (4)
 Macroeconomics (3)
 Business Law (4)
 Entrepreneurial Project (4)

Financial Accounting (4)

Taxation (4)

Principles of Auditing (4)

Human Resource Management (4)

Information System Management (4)

4 MPU

Compulsory Subjects (11 credits)

-Bahasa Kebangsaan A* /
 Communication Skills (3)
 -Pengajian Malaysia 2⁽¹⁾ /
 Bahasa Melayu Komunikasi I⁽²⁾ (3)
 -Moral & Ethics (3)
 -Co - curriculum (2)

Note : (1)= For Local students only

(2)= For International students only

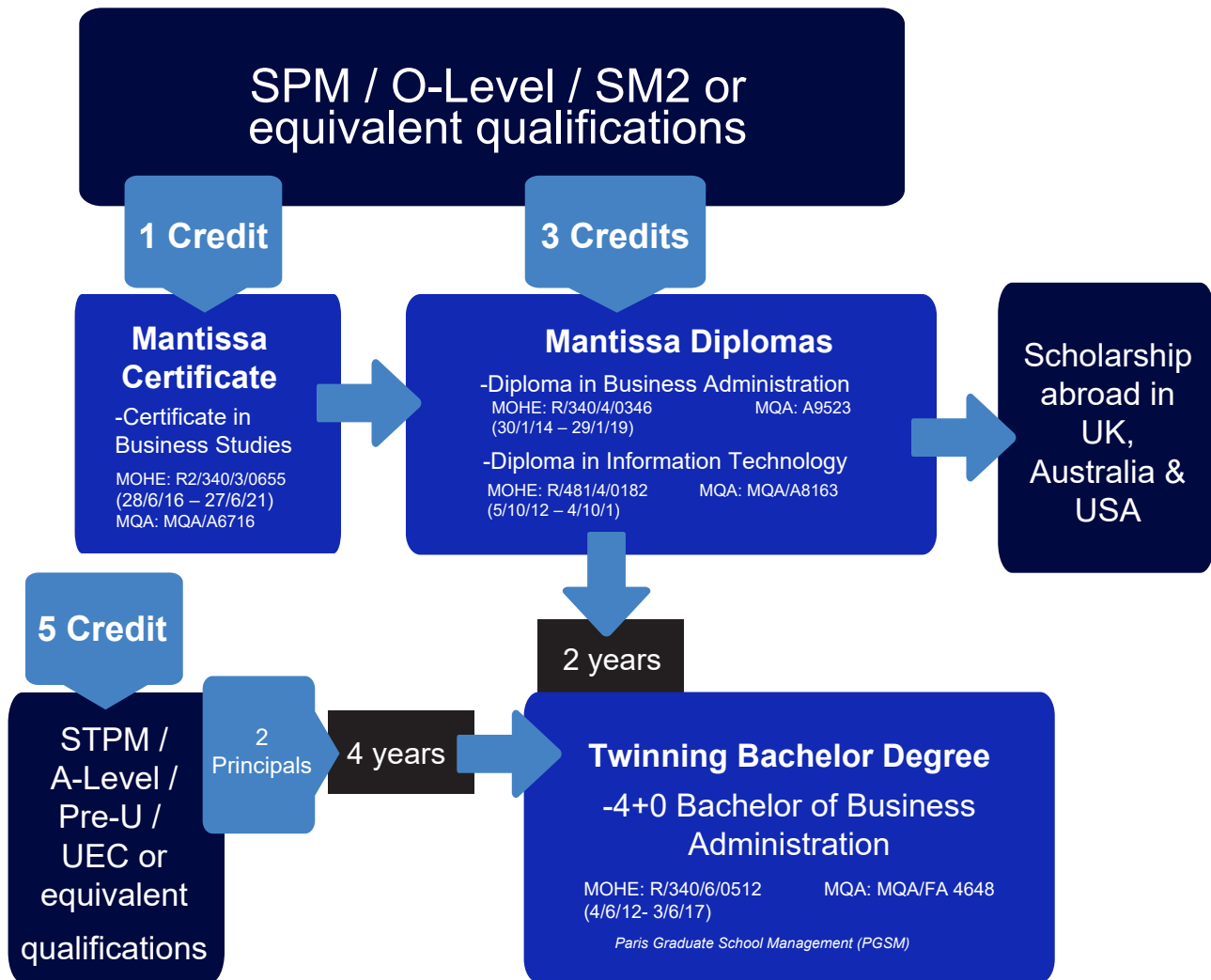
(*)= Local students without credit BM in SPM

Assessments are based on Coursework and Final Examinations.

All information in this brochure is correct at the time of printing and is subject to change without prior notice.

Total Credits : 90

Study Route :



Holders of Diploma in Business Administration are eligible to Associate memberships of



Accredited by :

Malaysian
Qualifications
Agency

**Sample
Diploma Certificate**

Status & Awards :



Level 1, Bangunan AHP, 2, Jalan Tun Mohd Fuad 3,
Taman Tun Dr. Ismail, 60000 Kuala Lumpur,
Malaysia
GPS Location: 3° 8'27.55"N / 101°37'42.74"E

Tel :
+603-7728 5215

Email : info@mantissa.edu.my
Website : www.mantissa.edu.my
Facebook : Mantissa Taman Tun
Twitter : twitter.com/mantissacollege